

## HPMS E-Mail

**Date:** May 31, 2023

**Subject:** Process for Requesting an HPMS Crosswalk Exception for Contract Year 2024

CMS announces that Medicare Advantage organizations (MAO) and Prescription Drug Plan (PDP) sponsors, Medicare-Medicaid Plans, and Section 1876 cost plans can enter allowable contract year (CY) 2024 crosswalk exceptions in the Health Plan Management System (HPMS) **beginning Tuesday, June 6, 2023, 3:00 a.m. ET through Wednesday, June 7, 2023, 5:00 p.m. ET.**

Please see 42 CFR §§417.496 and 422.530 for the list of allowable crosswalk exceptions. D-SNP look-alikes should refer to guidance in 42 CFR § 422.514 regarding the transition of plans via the crosswalk exception process.

A crosswalk exception request is required for all exception scenarios articulated in the regulation.

Plans requesting a crosswalk exception must:

- Complete the plan crosswalk during bid submission;
  - Check the crosswalk exception box on the Complete Plan Crosswalk screen in HPMS.
- NOTE: Checking this box does **not** complete the exception request; and
- Submit the exception request once the exception submission window opens in June.

Please refer to Chapter 11 of the Bid Submission User Manual for a full explanation of the process. The Bid Submission User Manual can be found at the following HPMS path: HPMS>Plan Bids>Bid Submission>CY 2024> View Documentation.

A plan that did not check the box during bid submission is not prohibited from submitting a request when the submission window opens.

The only crosswalk exception requests that should be submitted are those crosswalk requests that were NOT submitted during bid submission or are crosswalks that do not fall within the standard crosswalk rules.

CMS will announce a second opportunity to submit crosswalk exceptions in July. Separate instructions for this second opportunity will be provided in advance of the submission date.

Please submit questions to: <https://dmao.lmi.org>. Select the Medicare Advantage Operations tab and submit questions under the “Medicare Advantage Issue” category.

For DSNP-specific crosswalk questions and D-SNP look-alike transitions please contact the DSNP operations mailbox at [MMCO\\_DSNPOperations@cms.hhs.gov](mailto:MMCO_DSNPOperations@cms.hhs.gov).

For technical issues, please contact the HPMS Help Desk at either [hpms@cms.hhs.gov](mailto:hpms@cms.hhs.gov) or 1-800-220-2028.